

## Action Planner Worksheet

1. Write down the problem you want to help solve.	
2. List any actions you can think of that might help solve that problem.	
3. Write down the strengths or interests of the different people in your group—for example, the skills and interests you have, the groups you are part of, the experiences you each have.	
4. Pick an action based on the strengths of your group.	

<p>5. Discuss with your team:</p> <ul style="list-style-type: none"> <li>a. What do you need to do?</li> <li>b. How will you make sure everyone in your group is included?</li> <li>c. Are there other people you need to help you or give you permission?</li> <li>d. Where will your action take place?</li> <li>e. What materials do you need?</li> <li>f. What challenges should you be prepared for?</li> </ul>	
<p>6. List each step you need to do to complete this action.</p> <p>7. Write names next to each step to assign each person in your group to one or more steps.</p>	